



HOW TO APPLY FOR HELP

Neighbors helping neighbors since 1942

Application Dates for 2026

Apply in person at 361 Dabbs House Road

Monday, October 5 9:00 a.m. – 3:00 p.m.

Monday, October 12 9:00 a.m. – 3:00 p.m.

Saturday, October 17 9:00 a.m. – 1:00 p.m.

Monday, October 19 2:00 p.m. – 6:00 p.m.

Monday, October 26 9:00 a.m. – 3:00 p.m.

Remember that you must apply every year and bring all required documents

Applications will be accepted for:

- Families with school age or younger children (School age children must be enrolled in a Henrico County school or an equivalent GED/virtual program)
- Seniors 65 and over
- Adults with a documented disability

To apply:

- **You must reside in Henrico County and meet Henrico Christmas Mother income guidelines.**
- **Download an application form from our website (How to Apply tab), print on letter size paper, complete, and bring with you**
OR
Complete a form in person when applying
- **You must apply in person at our warehouse at 361 Dabbs House Road**
- **You must have all the documentation listed in the "Required Documentation" section.**
- **Applicants requesting assistance from Henrico Christmas Mother may not apply for holiday assistance from other organizations**

Required Documentation:

- **Photo ID**
- **PROOF OF HENRICO COUNTY RESIDENCY**
Examples: SNAP letter, Utility Bill or Current Lease with your name on it
- **BIRTH CERTIFICATES** for each child on your application
- **SOCIAL SECURITY CARDS** for all household members
- **PROOF OF INCOME** (bring all that apply):
Current SNAP/TANF AWARD letter
Copy of recent pay stub
Copy of child support award
Copy of current Social Security benefit letter (for retirees not on disability)
- **PROOF OF DISABILITY** for each disabled adult on the application. Requires SSI or Military Disability Letter showing the name of the disabled person and amount of disability payments.
- **PROOF OF CUSTODY** for children other than your own; such as Court orders or custody papers.

Contact us:

applications@henrichristmasmother.org

(804) 236-9741

www.henrichristmasmother.org

Applications will NOT be accepted via mail, email, or telephone